

Memo: 35.01.0000.165.25.002.20-95

Date: 21 March 2021

To  
The Participants as per attached list

**Subject: Workshop on "Service Process Simplification (সেবা সহজীকরণ)" 1<sup>st</sup> Batch**

This is to inform you that RHD Training Centre is going to organize the above mentioned training programme from **25 March, 2021 (Thursday)**. You have been selected as a participant for the said training programme.

You are requested to report at the **RHD Training centre, Paikpara, Mirpur, Dhaka within 09:00 am on 25 March, 2021** for the said training programme.

**Venue: RHD Training centre, Paikpara, Mirpur, Dhaka-1216.**

**Date: 25 March, 2021**

**Time: 09:00am - 5:00pm.**

  
21/03/2021

(Ahmad Sharif Shajib)

Id no: 601959

Superintending Engineer, (C.C.)

RHD Training Centre

Mirpur, Dhaka.

Phone: 44804201

Email: serhdtc@rhd.gov.bd

**Copy forwarded for kind information to:**

- 1) Chief Engineer, Roads & Highways Department, Sarak Bhaban, Tejgoan, Dhaka.
- 2) Additional Chief Engineer, RHD, Management Services Wing, Sarak Bhaban, Tejgoan, Dhaka.
- 3) Additional Chief Engineer, RHD, .....
- 4) Superintending Engineer, RHD, Administration & Establishment Sarak Bhaban, Tejgoan, Dhaka.
- 5) Superintending Engineer, RHD, .....
- 6) **Senior System Analyst, Senior System Analyst Circle. (with request for publishing this news on RHD website.)**
- 7) Chief Accounts officer, Ministry of Road Transport & Bridges, Segun bagicha, Dhaka.
- 8) Executive Engineer, RHD, .....
- 9) Sub-Divisional Engineer, RHD, .....
- 10) Assistant Engineer.....
- 11) Office Copy .

Darussalam Road, Paikpara, Mirpur, Dhaka-1216. Tel : 44804201 email: rhdtc.gov@gmail.com

**Subject: Workshop on “Service Process Simplification (সেবা সহজীকরণ)” 1<sup>st</sup> Batch**

**Duration: 1 Day. Date: 25 March, 2021**

**Organized by: RHD Training centre**

**Venue: RHD Training centre, Paikpara, Mirpur-1, Dhaka-1216**

**List of the Participants (Not according to seniority):**

Sl. No	Name	Designation	Place of Posting
1.	A. K. M. Saifur Rahman	Computer Operator, RHD	Computer System Analyst, Management Information Cell, Dhaka
2.	Md. Zillur Rahman	Computer Operator, RHD	Monitoring Division, Dhaka.
3.	Rayhana Parvin	Computer Operator, RHD	Bridge Design Division-2, Dhaka.
4.	Muhammad Abdus Sobhan	Computer Operator, RHD	Ferry Planning Circle, Dhaka
5.	Md. Mahbub Alam	Computer Operator, RHD	Ferry Construction Division, Dhaka
6.	Md. Zahirul Haque Khan	Computer Operator, RHD	Equipment Control & Procurement Circle, Dhaka (Circle Office)
7.	Md. Abdul Kader	Computer Operator, RHD	Workshop Division, Dhaka.
8.	Maksuda Yasmin	Computer Operator, RHD	Deputy Director, Security Office, Dhaka
9.	Md. Shohidul Islam	Computer Operator, RHD	Planning & Data Circle, Dhaka
10.	Md. Hossen	Computer Operator, RHD	RHD Training Centre
11.	Shahara Akter	Computer Operator, RHD	Planning Sub-Division-1, Dhaka.
12.	Md. Kabir Hossain	Computer Operator, RHD	Executive Arboriculturist, Operation Division (East), Dhaka.
13.	Amana Akter	Computer Operator, RHD	Monitoring & Evaluation Division, Dhaka
14.	Farzana Huq	Office Assistant Cum-Computer Operator	Sub-Divisional Arboriculturist, Operation Division (East), Dhaka.
15.	Md. Shohag Molla	Office Assistant Cum-Computer Operator	Land Record and Acquisition Division, Dhaka

