

**Government of the People's Republic of Bangladesh**  
Roads and Highways Department  
Office of the Project Director  
Dhaka Public Transport Improvement Project  
House- 4, Road 21, Sector- 4, Uttara, Dhaka 1230

Memo:35.RHD.0000.DPTIP(PD).01.S8.2018-01

Date: 08/08/2018

**Request for Expression of Interest (REOI)**  
**For**  
**Selection of Procurement Consultant (NATIONAL)**  
RHD-PPF-S8

**Project ID:** P166435

1. The Government of the People's Republic of Bangladesh (GoB) is in the process of receiving an Advance from the International Development Association (IDA) towards the cost of the Preparatory Activities of the proposed Dhaka Public Transport Improvement Project, to be implemented by Roads and Highways Department (RHD) and intends to apply a part of the proceeds of this Advance for the services of an individual national procurement consultant.

**2. Scope of Services:**

The consultant will closely work as a member of the PIU and will be responsible to assist in all relevant procurement matters. The consultant, as an expert in the field, will provide quality procurement advice maintaining highest degree of integrity and ethical standard. The key responsibilities include:

- Work under the guidance of the Project Director (PD), RHD to implement all aspects of procurement under the project.
- Prepare and update the Procurement Plan as and when needed through the Bank's Systematic Tracking of Exchanges in Procurement (STEP) system. Upload and update the procurement transactions using STEP.
- Conduct procurement activities under the project using CPTU's e-GP portal.
- Assist the PIU to prepare procurement documents such as request for bids, ToRs, request for expressions of interest, bidding documents, request for proposals, evaluation reports, contracts, and other documents concerning procurement of works, goods, and consultants' services.
- Provide operational advice on concepts, policies, and procedures for international and local procurement matters.
- Provide assistance on procurement matters of the project to ensure consistent application of the Procurement Regulations of the World Bank and The Public Procurement Act 2006 (PPA) and Public Procurement Rules 2008 (PPR) as laid out in the legal documents between WB and GOB.
- Work as member of the bid/ proposal evaluation committee formed by RHD.
- Closely monitor procurement activities in reference to the Procurement Plan timeline and the procurement approval process of the Government and bring any slippage of activities immediately to the attention of the PD.
- Assist the PIU in contract management.
- Assist the PIU to prepare the Project Procurement Strategy for Development (PPSD) for the project.
- Guide / assist the PIU in handling procurements related complaints;
- Prepare quarterly report on procurement status and procurement risk mitigation framework and arrange submission of the same to WB for review.
- Conduct diagnostic analyses on delays, inefficiency, etc. in the system, and provide recommendations to improve the same, if required.

- Any other task assigned by the Project Director/project management as and when required.

### 3. Qualifications and Experience:

- B.Sc. in Engineering or Masters in procurement/ supply chain management/ commerce / finance/ business/ management/ law/environmental science or other relevant subjects.
- Eight years of experience in the area of Public Procurement or have had responsibilities with a substantial content of his / her position in the procurement area (use of internationally accepted contract documents for works, goods and services; sound understanding of principles underlying good procurement practices and international agencies' procurement guidelines; understanding of Government's procurement Act/Rules; analytical capability in identifying and resolving procurement issues).
- Specialized knowledge of (e.g. through training or on-the-job) and significant experience in substantive areas/aspects of procurement (e.g. procurement of goods; various forms of construction contracts; selection/ contracting of consultant services; preparation of bidding / contract documents for the international procurement of goods, works, services; public procurement policies; sustainable procurement; advanced contract management; FIDIC contracts etc.)
- Basic knowledge and understanding of e-Government Procurement (e-GP)
- Knowledge and experience in technical, commercial and legal aspects of procurement of the World Bank- financed project will be an added advantage.
- Advanced academic / professional qualification in procurement / purchasing and supply chain (e. g. MCIPS, CPSM) will be an advantage..

4. RHD now invites eligible applicants to indicate their interest in providing the services. Interested applicants are required to submit their Expressions of Interest (EOI), comprising a CV (including employment history with duties and responsibilities) and a forwarding letter describing briefly the reasons that the applicant considers him / her-self best suited to perform the assignment.

5. The attention of interested Consultants is drawn to paragraphs 3.14, 3.16, and 3.17 of the World Bank's Procurement Regulations for IPF Borrowers, July 2016, revised November 2017 ("Procurement Regulations"), setting forth the World Bank's policy on conflict of interest.

6. Detailed Terms of Reference (TOR) and other information will be available upon request from the address provided below either through email or in person. ToR is also available in RHD's website ([www.rhd.gov.bd](http://www.rhd.gov.bd)).

7. The consultant will be selected following the Selection of Individual Consultant method of the World Bank Procurement Regulations for IPF Borrowers, July 2016, revised November 2017.

8. EOIs need to be submitted (either through email or in person or by mail) to the following address by September 03, 2018. Please clearly mention "Expression of Interest (EOI) for Selection of Procurement Consultant" in the email's subject line or on top of the envelope.

9. The procuring entity reserves the right to accept or reject all EOIs.

  
(Md. Sanaul Haque)

Project Director

Dhaka Public Transport Improvement Project

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Phone: +88-02-8932135

Email: [pdrhd.gdsutp@gmail.com](mailto:pdrhd.gdsutp@gmail.com)

**Copy forwarded for information and necessary action to (not according to the seniority):**

1. Secretary, Road Transport and Highways Division, Ministry of Road Transport and Bridges, Bangladesh Secretariat, Dhaka.
2. Chief Engineer, Roads and Highways Department, Sarak Bhaban, Tejgaon, Dhaka.
3. Project Coordinator, DPTIP and Additional Secretary (Urban Transport), Road Transport and Highways Division, Ministry of Road Transport & Bridges, Bangladesh Secretariat, Dhaka.
4. DG, CPTU, IMED, Planning Commission, Agargaon, Dhaka. [He is requested to publish in the CPTU website.]
5. Additional Chief Engineer, RHD, Management Services Wing, Sarak Bhaban, Tejgaon, Dhaka.
6. Task Team Leader, DPTIP, World Bank.
7. Senior System Analyst, Roads and Highways Department, Sarak Bhaban, Tejgaon, Dhaka. [She is requested to publish in the RHD website.]
8. Office Copy.

*08.08.2018*  
**(Md. Sanaul Haque)**

Project Director

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