

Government of the People's Republic of Bangladesh
Office of the Project Director (ACE, RHD)
Bangladesh Road Safety Project
Roads and Highways Department
Room No. 207, Level-2, Block-A
Sarak Bhaban, Tejgaon, Dhaka-1208.
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Memo: 35.01.2690.078.07.014.25.1196

Date: 03.06.2025

Minutes of Pre-bid meeting

Bid Package: Engineering Improvement on National Road Safety Demonstration Pilots – N4 and N6 [Package ID: WP(RHD)-01];
and
Prioritised Mass Action Package 2 - Central Zone (Dhaka, Mymensingh) [Package ID: WP(RHD)-03]

Project: Bangladesh Road Safety Project (BRSP)
Name of Agency: Roads and Highways Department
Date of meeting: May 20, 2025 From: 11 am to 12:05 pm
Venue: Conference Room, BRSP, Level-2, Block-A, Sarak Bhaban, Tejgaon, Dhaka
Presided by: Project Director, BRSP (Additional Chief Engineer, RHD)

A pre-bid meeting was held on the above mentioned works packages on the date and place as stated above. A number of bidders' representatives and the project officials of RHD part attended the meeting. The list of bidders' representatives attended the pre-bid meeting is attached as Annex-1. At the outset, the Project Director, BRSP welcomed the participants and provided a brief overview of the project. Then the Additional Project Director, BRSP RHD part, elaborated the scope and various aspects of the said two works packages. Some bidders submitted written queries before the pre-bid meeting. The Procurement Specialist, BRSP read out all the queries received till then. Additionally, a number of verbal queries were raised by the bidders' representatives. All written and verbal queries were discussed in an open forum and various issues of the bidding documents for both the packages were clarified. The Project Director informed that the bidders were allowed to submit further queries in writing by 5:00 pm, May 21, 2025 including those which were verbally raised in the meeting. All the queries and corresponding replies have been compiled which are shown in the following table.

SL No	RFB reference	Bidders' Query	Response of BRSP
A. For both packages:			
1	Purchase of RFB	We have purchased the Bid documents of the mentioned Tender in the name of our company "X" now we like to submit the Bid in the name of Joint Venture; where X shall be a partner. Do we need to purchase another set of Bid document in the name of the Joint Venture or the previous document can be used to submit the Bid in the name of the Joint Venture?	Another set of bidding document is not required to be purchased. Bidding document may be purchased by a JV or any member of a JV. However, a purchased set of bid document is not allowed to be transferred to a third party.

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2	Page-55 of RFB: Audit report	In Section III-Evaluation and Qualification Criteria under criteria 3.2 Average Annual Turn Over [page 55] is sought for best 3 (three) years of the last 5 (five) years starting from 01.01.2020. In Bangladesh the financial year is from 1st July to 30th June of next year. Accordingly our Audit Reports are prepared based on the prevailing Financial Year of our Country. We request your honor to consider the matter. We shall submit the Audit Report of 5 (five) years starting from Financial year 01.07.2019. Please Consider.	For July-June fiscal year system, audit report starting from 01.07.2019 is acceptable.
3	Section II, ITB 22.1 Bid submission deadline	<p>We like to bring to your kind notice that the Bid submission date is on 16 June 2025, which is just after the ending of the Eid-ul-Azha holiday. The Eid-ul-Azha holiday is from 05 June to 14 June 2025 i.e all offices will remain closed from 05 June to 15 June 2025; for a period of long 10 days.</p> <p>We consider that the remaining time is inadequate for a proper site visit, preparation of Technical Proposal as sought in the bid document, Collection of rate/prices of different materials including some imported items in preparing a competitive price bid. To conduct the above activities more time will be required.</p> <p>Under the above circumstances, we are earnestly requesting your honor to extend the Bid submission date by one (01) month.</p>	The request for extension of bid submission deadline is noted. Any such decision will be informed through corrigendum.
4	Drawings	<p>We are writing to inform you that 'X' has purchased the tender document for Package # WP(RHD)-01 and WP(RHD)-03, titled Engineering Improvement on National Road Safety Demonstration Pilots - N4 and N6 and Prioritised Mass Action Package 2 - Central Zone (Dhaka, Mymensingh) respectively under the Bangladesh Road Safety Project. We are currently in the process of preparing a comprehensive and high-quality bid response.</p> <p>To facilitate the accurate preparation of our technical proposal, we respectfully request access to the CAD files or soft</p>	At this stage, CAD files or softcopies of project drawings cannot be shared, however, PDF version of drawings may be shared upon request by the bidder through email.

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		<p>copies of the project drawings associated with this tender. Having these files would significantly aid in our understanding of the project requirements and enable us to develop a well-informed and responsive submission.</p> <p>We would be grateful if you could provide us with the aforementioned CAD files at your earliest convenience. Thank you for your time and consideration. We look forward to your positive response and the opportunity to submit a strong bid for this important project.</p>	
5	Softcopy of Bidding document, BoQ, drawings	Request for softcopy of RFB, especially Forms and BoQ.	MS Word version of Section-IV of RFB (Bidding Forms), Excel version of BoQ and PDF version of drawings will be shared upon request through email to pd.brsp@gmail.com with copy to apd.brsp@gmail.com only to the bidders who purchased the RFB.
6	Section III, Criteria 4.2(a):	<p>In the bid document Page 54 and 55 item no 4.2(a):</p> <p>The Similarity of the Specific Construction and contract Management Experience is not clear to us.</p> <p>It is mentioned in the bid document that the similarity shall be based on the section VII (Scope of Works), but in scope of works, there are too many items. We need to confirm which specific items of work need to mention in the completion certificate.</p>	Experience of satisfactory completion of highway construction or re-construction or expansion contract with road safety features will be considered as similar works.
7	Section II, ITB 22.1 Bid submission deadline	As you know that the holly Eid vacation will be start from 5 th June 2025 and will continue for 10days. So, it will be difficult to prepare the document within the current submission date. It's our earnest request to please extend the Bid submission date at least 30 days more from the current submission date.	Please refer to the response to SL No. 3 stated above.
8	Section III, Criteria 3.2	As per Section III, Clause 3.2, is it mandatory to use only audited financial reports for calculating average annual construction turnover, or will certified payment certificates from clients also be accepted?	Only audited financial reports will be considered for calculating average annual construction turnover.

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9	Section III, Criteria 4.2(b) and 4.2(c)	As per Clause 4.2(b) and 4.2(c), will experience as a subcontractor also be accepted for meeting the requirement of one similar contract worth USD 20 million, including implementation of speed calming and intersection development at the specified scale	The experience as sub-contractor is allowed for Eligibility and Qualification Criteria 4.2(b) and 4.2(c).
10	Section-III, Criteria 4.2(b)	As per Clause 4.2(b) will implementation of speed calming measures and intersection development in smaller quantities across multiple contracts be accepted to meet the required scale of 10 locations and 5 junctions?	Yes.
11	Section-III, Criteria 4.2(b)	As per Clause 4.2(b), could the Employer kindly clarify what specific components are required for a contract to be considered 'similar'? Does it need to include both civil works and road safety features, or will major road construction alone be sufficient?	Please refer to the response to SI No. 6 stated above.
12	Section-III, Criteria 4.2(b)	For Clause 4.2(c), what specific documentation will be accepted to demonstrate experience in managing Environmental and Social (ES) aspects? or With reference to Clause 4.2(c), could the Employer kindly clarify what types of documentation would be considered acceptable for demonstrating experience in managing Environmental and Social (ES) aspects? For example, would submission of Environmental Management Plans (EMP), Health and Safety compliance reports, or records of grievance redress mechanisms, evidence of stakeholder engagement and community consultation activities be deemed sufficient?	Please refer to Environmental and Social (ES) requirements under Section VII: Works Requirements of the bidding document where it is clearly mentioned - which documents are required to be submitted to comply with the ES requirements.
13	Section VII	For the positions of Project Manager, Deputy Project Manager, and Highway/Pavement Engineer, could the Employer please clarify whether experience gained under roles such as Resident Engineer or Team Leader would be accepted as 'similar capacity'? Additionally, for the Pavement Engineer, what documentation is expected to	Experience of a Resident Engineer or Team Leader will be acceptable as similar capacity for a Project Manager or Deputy Project Manager. However, Highway/Pavement Engineer needs specific experience as mentioned in the bidding document. Relevant experience needs to

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		demonstrate experience specifically in pavement surface improvement for road safety?	be demonstrated in Form PER-2.
B. For Package WP(RHD)-01:			
14	BOQ	In the Bill of Quantities of the Tender Document the quantities and item of works for N4 (page 233 To 247) and N6 (page 248 to 267) are given separately. But in the BoQ quantities for items of works for N4 are shown location/Type wise including the total quantity; but for N6 there is no such break up of quantity are shown; only the total quantity against each item is shown. Although for N6 the locations of works are shown under Appendix-3 (page 286 to 290) in the ten Templates in 55 locations without quantity. The location/Type wise quantity will help us to evaluate the actual costing and planning/programing of works. May we request you to please provide a BoQ for N6 similar to BoQ of N4.	BoQ items for Road N4 are mostly referred to specific locations such as Bhaowal College area, Bhatkura Bazar and underneath of existing flyovers. Therefore, the BoQ items are given in details for N4. On the other hand, BoQ items for Road N6 are mostly referred to similar sites or templates. Hence, location/type wise quantities for all locations of N6 are not required.
15	Section IV Form PER-1	In Section IV: Bidding Forms under Form PER-1 [page 81-82], for serial no. 6: Title Position, Cyber security Expert's details are sought; but the Position, Relevant Academic Qualification & Experience are not specified in Contractor's Representative and Key Personnel under Section VII – Works Requirement [page 151]. Please clarify.	The title positions in PER-1 [page 81-82] have been shown as sample only. The bidders are required to propose contractor's representative and key personnel according to Section VII – Works Requirement [page 151-153].
16	Section-III, Criteria 4.2(a)	As per Clause 4.2(b), would the Employer consider multiple contracts cumulatively adding up to BDT 2.4 billion, completed within the past 10 years, instead of a single contract? or The requirement to have completed one similar contract of BDT 2.4 billion within the last 5 years is very restrictive. Considering the nature of road safety demonstration projects, which are not frequently available at such scale, would the Employer consider allowing: Multiple contracts cumulatively meeting the value threshold, and/or Extending the timeline from 5 years to 10 years?	The Criteria reference should be 4.2(a), where it requires ONE similar contract of value at least BDT 2.4 billion or USD 20 million satisfactorily completed between 01.01.2020 and bid submission deadline. For similarity of contracts, please refer to response to SI No.6.

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		This would enable broader participation without compromising technical quality.	
C. For Package WP(RHD)-03			
17	Nil	Considering that Regional and National Highways may differ in scale and Intelligent Transportation System (ITS) requirements, would prior experience in implementing ITS and safety infrastructure on National Highways be considered acceptable for qualification in Regional Highway components of this tender?	According to qualification criteria of the bidding document there is no separate requirement for national highway and regional highway.

As there were no other issues to discuss, Project Director, BRSP ended of the meeting with thanks to all participants.



Mohammad Shabbir Hasan Khan
Project Director (ACE, RHD)
Bangladesh Road Safety Project

Copy:

1. Chief Engineer, Roads and Highways Department, Sarak Bhaban, Tejgaon, Dhaka.
2. Additional Project Director, RHD Part, Bangladesh Road Safety Project, Dhaka.
3. Mr. Cheick Omar Tidiane Diallo, Senior Transport Specialist, South Asia, World Bank & Task Team Leader, Bangladesh Road Safety Project.